

# WEConnect INTERNATIONAL



**About us:** WEConnect International, a member-led global non-profit, helps women-owned businesses access and succeed in global value chains. WEConnect International has, since 2009, provided business education, certification, and business connections to companies based outside the United States that are at least 51 percent owned, managed, and controlled by one or more women. WEConnect International corporate members represent over \$1 trillion in annual purchasing power and are true pioneers in inclusive sourcing and global supplier development. [www.WEConnectInternational.org](http://www.WEConnectInternational.org)

**Core Values and Culture:** As we continue to grow our impact, WEConnect International will attract and hold accountable members, partners, staff and stakeholders based on these core values, which help to define our culture, brand and operational strategies.

- Embrace Diversity and Inclusion to Unleash Potential
- Demonstrate Passion for Women's Economic Empowerment
- Make a Positive Difference in the World
- Deliver Stakeholder Value
- Exemplify Integrity in Everything We Do
- Pursue Teamwork with a Shared Vision and Purpose
- Embrace Openness, Trust and Candid Communication

## Overview of Role

WEConnect International has been growing steadily and is now seeking to accelerate growth dramatically. Therefore, the position requires that the individual is mission-focused, strategic, collaborative, self-motivated, adaptable, organized, and a demonstrated leader.

The position requires a host of activities to transform raw data into valuable business insights looking at historical and current data from various internal and external sources and then examining and validating the accuracy of the data to ensure that it produces meaningful information.

Along with desktop research and collecting data this role will use mathematical, statistical and analytical models to find patterns that may reveal opportunities and will then prepare communications, such as reports and presentations, to provide insights on what the data reveals to facilitate decision-making.

## **MAIN RESPONSIBILITIES**

- Design methods and strategies to capture, store and manage data and information.
- Use desktop research to understand concepts, implement literature reviews create literature mappings for research reports.
- Interpret data, demonstrate learnings, and explain its value to internal and external stakeholders through charts, infographics, written reports, and presentations.
- Identify and implement analytics tools.
- Work closely with technology vendors, internal and external teams, funders, partners, and other stakeholders.
- Ensure the effective management, protection, and governance of data and organizational intellectual property.

## **ESSENTIAL COMPETENCIES AND SKILLS**

- Strong desktop research, mathematics, and statistics skills to identify and work with the data and develop models.
- Ability to recognize patterns to find useful information in the data that's sometimes unstructured.
- Research, fact-checking, and validation skills to ensure valid data sources and verify accuracy.
- Analytical and critical thinking skills to find value and understand what's in the research and data.
- Communication, presentation and writing skills to present findings derived from the data.
- Focus and organization to work on multiple tasks and projects.
- Interpersonal skills to build relationships with teams from other departments and clients.
- Knowledge of concepts regarding Women's Economic Empowerment, gender-inclusive sourcing, and/or procurement and the ability to understand customer behavior and market trends relevant in these areas.
- Technology skills to work with various research, data analytics, modeling, and predictive tools, as well as business productivity software.
- Forecasting to determine future trends, often presented in charts, infographics, and other visual aids.
- Problem-solving to address the challenges of research and data collection and analysis, as well as help guide decision-makers toward solutions that resolve issues revealed in the data.

## **EDUCATION/HANDS-ON EXPERIENCE REQUIRED**

- Solid educational background – undergraduate degree in business related field required, Master's Degree or similar advanced degree highly desired.
- More than 5 years of working experience in research with extensive knowledge of research best practices, report writing, and analyst tools such as (but not limited to): Python, R, Tableau, Apache or similar tools.

**How to Apply:** Include a resume and a cover letter that describe previous relevant experience and a writing sample in English. Can be submitted in Word or PDF to [jobs@WEConnectinternational.org](mailto:jobs@WEConnectinternational.org).

**Use Subject Line:** Research Analyst \_ YOUR NAME

No phone calls, please. We regret that we are unable to respond to individual inquiries about the position. WEConnect International is an Equal Opportunity Employer.

WEConnect International is an Equal Opportunity Employer. All aspects of employment will be based on merit, competence, performance, and business needs. We do not discriminate based on race, color, religion, marital status, age, national origin, ancestry, physical or mental disability, medical condition, pregnancy, genetic information, gender, sexual orientation, gender identity or expression, veteran status, or any other status protected under federal, state, or local law.