

WEConnect INTERNATIONAL



About us: WEConnect International, a member-led global non-profit, helps women-owned businesses access and succeed in global value chains. WEConnect International has, since 2009, provided business education, certification, and business connections to companies based outside the United States that are at least 51 percent owned, managed, and controlled by one or more women. WEConnect International corporate members represent over \$1 trillion in annual purchasing power and are true pioneers in inclusive sourcing and global supplier development. www.WEConnectInternational.org

Overview of Role

WEConnect International is seeking applications from individuals with research and working experience in Southeast Asia (Indonesia preferred) for a short-term contract to deliver the tasks outlined in the TOR on behalf of WEConnect International and our funders. WEConnect International does not sponsor employment visas.

Scope of Project

WEConnect International seeks to identify a National Project Coordinator in Indonesia for the anticipated project funded by Asian Development Bank (ADB). The purpose of the project will be to support the development of guidelines on Gender-Responsive Procurement (GRP) to inform trade policy reforms in Indonesia and the Philippines. The goal of the project is aligned with the regional knowledge and supports the technical assistance program implemented by the ADB, “Promoting Transformative Gender Equality Agenda in Asia and the Pacific.”

The National Project Coordinator will support WEConnect International’s work in Indonesia, working closely with WEConnect International’s Team Leader and International Project Coordinator to complete the project activities. This project will be implemented over the course of 10 months (September 2021 – June 2022) with intensive engagement expected from the National Project Coordinator in Spring 2022. The National Project Coordinator will report directly to the WEConnect International’s International Project Coordinator and collaborate during meetings with other stakeholders.

Project Activities in Indonesia

- Develop guidance on online registration with sex-disaggregated information of suppliers and organize workshop for government agencies.

- Develop a gender responsive procurement module in training curriculum for procurement officers.
- Support the implementation of new gender-responsive procurement mechanisms and targets as appropriate; Provide recommendations for policy and regulatory reforms to promote gender-responsive procurement in the public and private sectors.
- Develop gender responsive online e-modules to build awareness and capacity of public procurement officers.
- Develop a Final Report that contains recommendations and lessons learned for advancing gender-responsive procurement in Indonesia.

National Coordinator in Indonesia will: i) Support the international experts in the project implementation of the assignment; ii) conduct research at the national level analyzing existing GRP trends, challenges and opportunities iii) coordinate closely with government counterparts and report to International Project Coordinator; iv) assist in the organization of any virtual consultations, focus groups or meetings/workshops with public procurement stakeholders or women-owned businesses; v) prepare and adapt materials for training modules, including translating resources, if needed; vi) participate in the development of final reports.

Required Skills and Competencies

- Master's Degree or equivalent in relevant field (in economics, public management, political science, or a related subject area)
- Full literacy and fluency in English- both written and spoken; fluency in Bahasa will be an advantage.
- Minimum of 5 years of experience in related fields (gender, women's economic empowerment, financial inclusion, economic development, procurement), with preference for experience in Southeast Asia.
- Prior project experience on promoting gender equality and mainstreaming through working with government agencies, the public and private sectors in Southeast Asia (especially Indonesia) will be preferred.
- Experience in conducting research and assessments using qualitative data collection methods.
- Experience conducting professional interviews and surveys.
- Experience in data analysis and reporting.
- Experience in presenting research frameworks and findings to stakeholders.
- Experience writing substantial research reports.
- Capability to translate findings to external, executives outside the research space and participate in meetings through Microsoft Teams and Zoom.
- Availability to attend the project's weekly meetings, as well as focus groups, consultations, and workshops.
- Ability to liaise and work remotely within own work location.

How to Apply: include a resume and a cover letter that describe previous relevant experience and a writing sample in English. Can be submitted in Word or PDF to procurement@weconnectinternational.org.

You must also include salary requirements (in USD) per day or per person/month associated with responsibilities outlined above.

Use Subject Line: National Project Coordinator (Indonesia) _ YOUR NAME

No phone calls, please. We regret that we are unable to respond to individual inquiries about the position. WEConnect International is an Equal Opportunity Employer.

WEConnect International is an Equal Opportunity Employer. All aspects of employment will be based on merit, competence, performance, and business needs. We do not discriminate based on race, color, religion, marital status, age, national origin, ancestry, physical or mental disability, medical condition, pregnancy, genetic information, gender, sexual orientation, gender identity or expression, veteran status, or any other status protected under federal, state, or local law.