REGISTRATION BENEFITS

BY REGISTERING YOUR BUSINESS YOU WILL GAIN:

Global community of 10,000+ women business owners, across 120+ countries
  • Access to thousands of other female entrepreneurs that provide B2B opportunities, insights on international trade, advice, peer support and the potential for informal/formal mentorship.

Company information searchable in our online community
  • Opportunity to have your company information searchable in our online community by corporate members and certified Women Business Enterprises.

Media and news updates
  • Regular news about opportunities for WEConnect International and partner training programs, mentorship initiatives and other local and regional activities.

Limited access to the WEConnect Academy
  • Occasional opportunities to access our online suite of education and training programs to develop the capacity of women business owners to grow and scale. This includes invitation-only webinars by subject matter experts and corporate buyers.

Limited access to WEConnect International and partner events
  • Preferential admission to WEConnect International and partner events that provide networking opportunities with a growing community of national and multinational corporations seeking to increase spend with women suppliers.
USEFUL TIPS WHEN REGISTERING:

The registration application is done online through SAP Ariba (WECommunity) and we recommend you set aside 30 minutes. Our team has created the following checklist. By reading and gathering the information in advance, you will save time during your application.

- Use a computer or laptop. Do not use a tablet or cellphone to register as you may encounter some errors along the way.
- It is recommended that you use the most current versions of Chrome, Edge, Firefox, or Safari browsers. These browsers are compatible with SAP Ariba.
- Disable your AdBlocker! If you have an ad blocker installed on your browser, disable it for a smooth registration process.
- When submitting your responses, do not use any symbols, punctuation marks or unnecessary spaces (i.e. / ? + % *), etc to avoid errors when submitting your responses.
- Save your User Log In details including your AN number, this is provided once your account creation has been completed and it comes through email from Ariba Commerce Cloud. Look in your spam folder too.

The basic information you will need in your application:

- The main industry in which your business operates – These are broad categories, please select the one that is most closely applies to your business.
- Products & Services (pre-select from this list) - Select as many as applicable.
- Pre-write the description of our products and/or services on a word document and be ready to paste in the application.
  - **Tip: in this section list your products and services and their key features.**
- Pre-write the description of your Company’s capabilities (Business Overview) on a word document to paste in the application.
  - **Tip: in this section talk about your company’s unique value proposition and the problem you solve for your target clients.**
- The current legal structure of your business (i.e.: sole proprietorship, partnership, corporation)
- Your annual revenue (in US Dollars) as of December 31st of previous year
- Your Website (complete URL Link)
- Your Facebook Page (complete URL Link)
- Your other social media handles
HOW TO REGISTER

REGISTRATION PROCESS FLOW

**Step 1**
- Complete 'Supplier Registration Request Form'

**Step 2**
- Invitation to WECommunity to set up your Account

**Step 3**
- Complete Application to join WECommunity as a WOB or WBE

STEP 1 — COMPLETE SUPPLIER REGISTRATION REQUEST FORM

REGISTER YOUR BUSINESS

A world of opportunity awaits you when your women-owned business joins WEConnect International. And the best part – registration is free!

Joining the WEConnect International network allows women-owned businesses to register their business and connect with more than 10,000+ women-owned businesses across the globe. When you join the WEConnect International network, your business profile can be accessed by member buyers, certified Women’s Business Enterprises and other WEConnect International-registered businesses and organizations.

Don't wait. Register your women-owned business today for FREE!

- Watch video
- Register Now
- Finish application

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a. Register your Business by clicking the ‘Register Now’ button: [https://weconnectinternational.org/register-your-business/](https://weconnectinternational.org/register-your-business/)

b. Complete Supplier Registration Request Form – submit application
HOW TO REGISTER

STEP 1 — COMPLETE SUPPLIER REGISTRATION REQUEST FORM

a. Register your Business by clicking the ‘Register Now’ button: [https://weconnectinternational.org/register-your-business/](https://weconnectinternational.org/register-your-business/)
b. Complete Supplier Registration Request Form – submit application
Your request for registration as a supplier with WEConnect International is complete.

The WEConnect International supplier management team will review your request details and make a decision on your request. Decision will be sent to your email at megangoldmanmarketing@gmail.com

Supplier Registration Request Form

a. Message advising 'Please check your email'

b. You will receive two emails from Ariba Administrator
HOW TO REGISTER

STEP 2 — INVITATION TO START WECONNECT INTERNATIONAL NETWORK JOURNEY

FIRST EMAIL

WEConnect International Supplier Invitation: Register Your Business in the WEConnect International Network

From: Ariba Administrator <no-reply@ansmtp.ariba.com>
To: you

Step 1 – Express Interest in Joining the WEConnect International Network - Completed

WEConnect International has received your request to register on our WECommunity and join the WEConnect International network.

Step 2 – Set-Up SAP/Ariba Account PENDING

Please check your inbox or junk folder for an email from no-reply@ansmtp.ariba.com. The email contains a link to create an SAP/Ariba account which is needed to access WECommunity.

If you have not received the email from no-reply@ansmtp.ariba.com within 30 minutes, please let us know via registration@weconnectinternational.org.

Step 3 – Complete WECommunity Application PENDING

Once you set-up your SAP/Ariba account, you will be prompted to complete and submit an application for your business to register on WECommunity.

Step 4 – Enjoy the FREE WEConnect International Network Benefits PENDING

If your business meets the minimum requirements to register on WECommunity, you will be informed by email no-reply@ansmtp.ariba.com that you can begin enjoying your WEConnect International network benefits!

Final Step – Available to you now! Make sure you apply to win a chance for an Award from our sponsors for International Day. Apply by 11:59pm May 14th.

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a. You will receive this email from Ariba Administrator
HOW TO REGISTER

STEP 2 — INVITATION TO START WECOMMUNITY REGISTRATION JOURNEY

SECOND EMAIL

Congratulations! You are now a step closer to getting access to the biggest buyers in the world.

Step 1 – Express Interest in Joining the WEConnect International Network - Completed

WEConnect International has received your request to register on our WECommunity and join the WEConnect International network.

Step 2 - Set up SAP/Ariba Account – PLEASE DO NOW

Create an SAP/Ariba account which is needed to access WECommunity.

Create an SAP/Ariba Account to move to Step 3. Click Here

Login in you already have an SAP/ARIBA Account to move to Step 3. Click Here

Step 3 – Complete WECommunity Application PENDING

Once you set-up your SAP/Ariba account, you will be prompted to complete and submit an application for your business to register on WECommunity.

Step 4 – Enjoy the FREE WEConnect International Network Benefits PENDING

If your business meets the minimum requirements to register on WECommunity, you will be informed by email no-reply@aribasmtt.com that you can begin enjoying your WEConnect International network benefits!

a. You will receive this second email from Ariba Administrator
b. Click "Create an SAP/ARIBA Account to move to step 3"
ACCOUNT ‘LOG IN’ & ACCOUNT CREATION

Have a question? Click here to see a Quick Start guide.

Sign up as a supplier with WEConnect International on SAP Ariba.
WEConnect International uses SAP Ariba to manage procurement activities.
Create an SAP Ariba supplier account and manage your response to procurement activities required by WEConnect International.

Already have an account? Log In

About Ariba Network

The Ariba Network is your entryway to all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are using. Once you have completed the registration, you will be able to:

- Respond more efficiently to your customer requests
- Work more quickly with your customers in all stages of workflow approval
- Strengthen your relationships with customers using an Ariba Network solution
- Review pending sourcing events for multiple buyers with one login
- Apply your Company Profile across Ariba Network, Ariba Discovery and Ariba Sourcing activities

Moving to the Ariba Network allows you to log into a single location to manage:

- All your Ariba customer relationships
- All your event actions, tasks and transactions
- Your profile information
- All your registration activities
- Your contact and user administrative tasks

a. Click the following button that applies
b. Sign up For Account Creation (New Ariba User)
c. Log In – For Existing Ariba users (Ariba account holders). If you already have an Ariba account, please log in using your
d. Ariba username and password
ACCOUNT ‘LOG IN’ & ACCOUNT CREATION

Have a question? Click here to see a Quick Start guide.

Sign up as a supplier with WEConnect International on SAP Ariba.
WEConnect International uses SAP Ariba to manage procurement activities.
Create an SAP Ariba supplier account and manage your response to procurement activities required by WEConnect International. Sign up

Already have an account? Log in

About Ariba Network

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- Respond more efficiently to your customers
- Work more quickly with your suppliers
- Strengthen your relationships
- Review pending sourcing events
- Apply your Company Profile

Moving to the Ariba Network allows you to:

- All your Ariba customer relationships
- All your event actions, tasks and activities
- Your profile information
- All your registration activities
- Your contact and user administration

Enter Your Account Information

Enter your Ariba Commerce Cloud, Ariba Discovery or Ariba Network username and password. After you successfully log in, your existing Ariba Commerce Cloud profile will become your Ariba Sourcing supplier profile.

Username *
Password *

Forgot Username
Forgot Password

Continue Cancel

a. Log In – For Existing Ariba users (Ariba account holders). If you already have an Ariba account, please log in using your
b. Ariba username and password
c. OR - Proceed to Sign Up instructions on the next page
Step 2

**ACCOUNT ‘LOG IN’ & ACCOUNT CREATION**

Have a question? Click here to see a Quick Start guide.

Sign up as a supplier with WEConnect International on SAP Ariba.
WEConnect International uses SAP Ariba to manage procurement activities.
Create an SAP Ariba supplier account and manage your response to procurement activities required by WEConnect International.

Already have an account? Log in

**About Ariba Network**

The Ariba Network is your entryway to all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are using. Once you have completed the registration, you will be able to:

- Respond more efficiently to bids
- Work more quickly with your customers
- Strengthen your relationships
- Review pending sourcing events
- Apply your Company Profile

**Moving to the Ariba Network allows you to:**

- All your Ariba customer relationships
- All your event actions, tasks
- Your profile information
- All your registration activities
- Your contact and user administration

Create account
Please create an SAP Ariba supplier account, then complete questionnaires required by WEConnect International.

**Company information**

- Company Name
- Country/Region
- City
- State/Province/Region
- Postal Code
- Email

**User account information**

- First Name
- Last Name
- Email
- Phone
- Password
- Confirm Password
- Language

a. Username by default is your (suppliers) email address
b. Your pass should be a minimum of 8 characters, with at least one special character (.*,#), one numeric number and one upper case character
c. It is important to note that your password does not have repetitive or Sequential numbers for example Boooook123456 or PI234#unit.
a. At this stage you are creating your Ariba account and agreeing to Terms of Use and SAP Ariba Privacy Statement. Suppliers/WOB/WBE’s can use Ariba Network for free with a standard account.
b. For more information on Standard Account, with instant onboarding and no fees can be found on following link: Ariba Network, standard account capability lets you quickly transact with SAP Ariba buyer customers for free.
c. Once completed, you will be directed to WECommunity and can now complete your registration application to be a WOB/WBE
Welcome to the Ariba Commerce Cloud

Ariba Commerce Cloud <ordersender-prod@anssmtp.ariba.com> to me

Welcome to the Ariba Commerce Cloud

Your registration process on the Ariba Commerce Cloud for mgm group is now complete.

Your organization's account ID: AN01729605378
Your username: megangoldmanmarketing@gmail.com

As the account administrator for this account, make sure to keep your username and password in a secure place. Do not share this information.

If you registered after receiving an invitation from an Ariba On Demand Sourcing buyer, you can now access and participate in the buyer's sourcing events. The Seller Collaboration Console provides a centralized location for you to manage all your Ariba On Demand Sourcing events and buyer relationships.

Ariba On Demand Sourcing buyers might request that you complete additional profile information as part of their Supplier Profile Questionnaire. When you access customer requested fields for a specific buyer, you will see a pop-up page with that buyer's name; that page contains the buyer's customer requested fields.

You can immediately perform administrative and configuration tasks such as creating users and completing your company profile. If account administration is not part of your job responsibility, you can transfer the administrator role at any time to another person in your organization whose responsibilities are more in line with account administration.

a. You will receive an email in your inbox from Ariba Commerce Cloud
b. Subject: Welcome to the Ariba Commerce Cloud
c. This will confirm your user login name
a. At this stage you are ‘In WECommunity Registration’ process
b. Please answer all mandatory questions

c. Please make sure that you do not leave any questions with an ‘Unspecified’ response or answer.
d. Question 7 ‘Would you like to become certified with WEConnect?’
e. ‘Yes’, if you are ready to complete the certification process (there is a fee to certify)
f. ‘No’ if you are already certified or you prefer to complete certification at a later stage.
There are two types of applications:

a. Registration Applications: For registration applications ‘only’ simply say ‘No’ to Question 7. WOB Status – Women Owned Business registered in WECommunity.

b. Certification Applications: For registration applications interested in applying for certification simply say ‘Yes’ to Question 7 to apply for WBE Status – Women Business Enterprise.

YOU ARE REGISTERED! SEE NEXT SECTION FOR FREQUENTLY ASKED QUESTIONS
Completed your form and ready to submit your application?
   a. Once you have completed your registration or certification application
   b. Simply click 'Submit Entire Response'

Questions during this stage?
   a. Simply click 'Compose Message' and let us know, we are here to support you.

Not ready to submit your application?
   a. Simply click 'Save Draft' we do recommend clicking the save draft at regular intervals

Can't submit form by clicking the blue 'Submit Entire Response'?
   a. Look out for a Message at the top of your screen and follow instructions
   b. Simply click 'Compose Message' and let us know, we are here to support
FREQUENTLY ASKED QUESTIONS

HOW DO I LOG BACK IN?

A world of opportunity awaits you when your women-owned business joins WEConnect International. And the best part – registration is free!

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Don’t wait. Register your women-owned business today for free!

Finish application

a. Go to https://weconnectinternational.org/register-your-business/
b. Scroll down to ‘Finish Application’ Button
FREQUENTLY ASKED QUESTIONS

HOW DO I LOG BACK IN IF I AM ALREADY REGISTERED?

RISE TO THE CHALLENGE
AWARDS 2021

Chimera Technologies in Singapore wins the 2021 Information Technology Sector Award

"With great pride and admiration, we present this award to Chimera Technologies. The reason they win this award is because of their persistent effort to deliver IT solutions across multiple continents and various countries delivering a great customer experience," said Adarsh Katta, AVP Corporate Site Services with JP Morgan Chase. CEO Padma Duraiswamy of Chimera Technologies in Singapore, thanks her team and customers as pillars of their growth. These are challenging times where she is proud to have extended insurance and paid leave, as well as helped with food distribution to help overcome the implications of the pandemic.

a. Simply go to our website on this link
b. 'Log in' to WECommunity
FREQUENTLY ASKED QUESTIONS

LOGGING IN ISSUES?

a. If you are experiencing 404 error, please close all browsers as you may be logged into system in another browser and due to tight security settings only one instance can be opened at one time. Please clear cache/cookies and try to log back in.

b. Forgot password - If you need to create a new password, please sign in supplier log in page at this link

c. Enter User Name - Your user name was created in step 2

d. Select 'Forgot Password' or 'Forgot User Name'

e. Enter email address to receive new password no-reply@anssmtp.ariba.com

f. Follow guidelines on email
a. This occurs due to tight security within the system, simply click the done button.
b. We generally recommend if you are making profile changes to regularly click the 'Save Draft' button to avoid losing information due to timing out or internet connectivity fluctuation.
c. We are sorry for the inconvenience if the data you previously updated needs to be re-inputted, please rest assured these timing out instances are in place to keep your data secure.
FREQUENTLY ASKED QUESTIONS

HOW WILL I KNOW IF MY REGISTRATION ON WECONNECT INTERNATIONAL IS COMPLETE?

From: Ariba Administrator <no-reply@anssmtp.ariba.com>
Date: Mon, Aug 9, 2021 at 10:05 PM
Subject: Approved: Supplier registration with WEConnect International

Registration
with WEConnect International.

Congratulations! WEConnect International has approved your supplier registration. LMcT & Company has now been included in the supplier database of WEConnect International.

You will be notified when next steps of the supplier onboarding process require your attention.

a. An email will be sent once your application has been approved. 24 hours after receiving this email, you will be able to log into WECommunity portal by using ‘WECommunity Login’ on our website here.
b. Congratulations you are successfully registered