Steps as follows:

1. Log in [link] - On main log in page, input your username (usually email address).
2. Click **Forgot Password**
3. You will be asked if you want to reset your password and provide your email address to receive a unique link to change your password
4. Check your inbox for an email from Ariba Commerce Cloud [ordersender-prod@anssmtp.ariba.com](mailto:ordersender-prod@anssmtp.ariba.com)
Steps as follows:

5. Click **link** on email

6. Reset your password

- Please remember to take note of your **new password** and keep in safe place
Can’t remember your user log in name?

- Search your inbox for an email from Ariba Commerce Cloud

**Subject:** Welcome to the Ariba Commerce Cloud

This email confirms your username