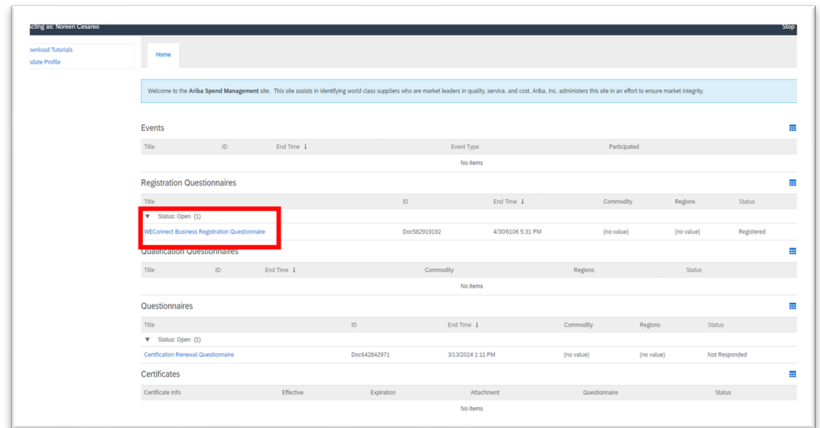


CERTIFICATION FAQs - HOW TO PAY FOR CERTIFICATION

Simply log back into the WEConnect Business Registration Questionnaire and take the following steps:

1. Log back in from this [link](#). By default your email address would be your user log in name.
2. Click the blue **'Revise Response'**.
3. Go to **Q.7 'Would you like to become Certified with WEConnect International?'** Change your response from 'No' to 'Yes'
4. Upload the necessary business documents.
5. The **certification fee** will be listed under Q.8.1.
6. To process secure online payment on Q8.146 click the **'Pay Now'** button.
7. Once payment has been processed take note of Receipt Number, go back to your application and copy/paste receipt number onto Q8.146 to confirm payment.



Due to high volume of 3-year certification applications, we require existing WBEs who have not undergone certification or recertification in 2022 and 2021 on Ariba to apply for re-certification. We are accepting early applications.

CLICK "PAY NOW"

8.146 Enter Payment Confirmation Number (Receipt #) **Pay Now**

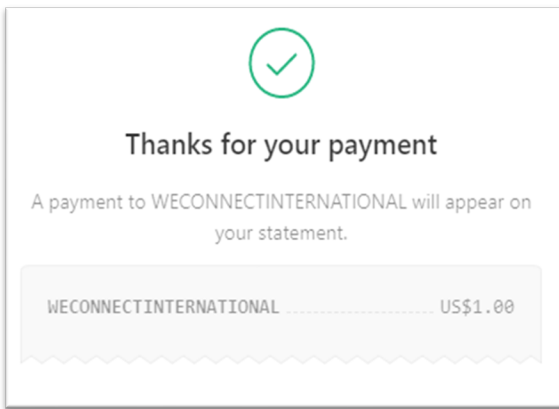
SECURE PAYMENT PORTAL

Before applying for certification and before proceeding with payment, please ensure you have read the WEConnect International Certification Governance, Standards and Policies on our [website](#). Payment is non-refundable.

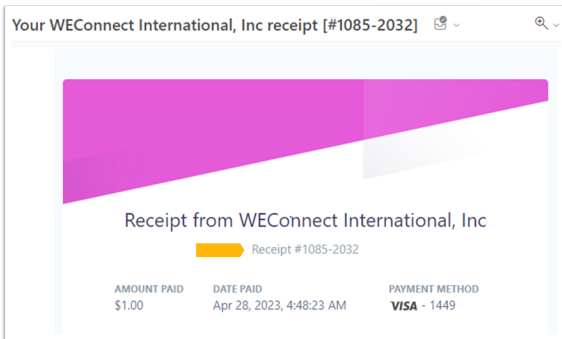
TYPE CERTIFICATION FEE

- The certification fee is listed under Q8.1 on the application form.
- Three (3) year certification fees , please make sure you input the correct fee to avoid delays and unnecessary re-work

PROCESS PAYMENT



PAYMENT RECEIPT



ENTER AND UPLOAD PAYMENT RECEIPT

8.146 Enter Payment Confirmation Number (Receipt #) [Pay Now](#)

8.142.7 Current Profit and Loss Statement or other applicable financial documents [Attach a file](#)
8.142.8 Please complete the attached Bank Authorization form, have it notarized, and upload it here. [References](#) [Attach a file](#)
8.142.9 Additional Documents [Add Additional Documents \(0\)](#)

8.144.3 Current Profit and Loss Statement or other applicable financial documents [Attach a file](#)
8.144.4 Other Documents [Add Other Documents \(0\)](#)

- Please enter payment confirmation number.
- Upload payment receipt under “Additional Documents” or “Other Documents.”
- Please type email address correctly, a copy of the payment receipt will be emailed to email address provided.
- Certification FEE is non-refundable and the last step of the application.

CLICK “SUBMIT ENTIRE RESPONSE”

[Submit Entire Response](#) [Reload Last Bid](#) [Save draft](#)

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Before applying for certification, we recommend to read through WEConnect International Certification Governance, Standards and Policies on our [website](#).